



STATE OF LOUISIANA
WORKFORCE COMMISSION
OFFICE OF REGULATORY SERVICES

To obtain a vacation work permit or employment certificate, the minor must bring this properly completed form, along with suitable proof of age, to the parish or city school superintendent.

**INTENTION TO EMPLOY
MINORS UNDER 18**

The certificate or vacation work permit will be denied unless all conditions regarding hours, type of employment, etc., are in accordance with provisions of R.S. 23:151-234.

In accordance with provisions of R.S. 23:151-234, employers who employ minors illegally are subject to civil money penalties and/or criminal prosecution which may result in criminal fines and jail sentences.

Name of Minor _____

Name of Employer _____

Address _____

Physical Address _____

(Where work will be performed)

Age _____ Sex _____ Date of Birth _____

Employer's Telephone No. _____

Minor will work _____ hours per day; _____ days per week;

Industry of Employer _____

Shift will begin at _____ and end at _____ prior to school days.
(time) (time)

Occupation of Minor _____
(Job tasks to be performed)

Shift will begin at _____ and end at _____ prior to non-school days.
(time) (time)

Please Print Name & Title of Employer Representative

Signature of Employer Representative

PARENT'S CONSENT STATEMENT

I, _____, _____, _____ hereby give consent for _____
(signature of consenting parent or legal guardian) (date) (telephone number) (name of child)

to be employed by the above named employer.

THIS FORM MUST BE EXECUTED AND SIGNED BY AN OFFICER OF EMPLOYING FIRM.